



Lindfield East Public School Enrolment Policy

Local area student enrolment

Children are entitled to be enrolled at Lindfield East Public School if the child's home is situated in the intake area and they are eligible to attend. Check your address on [School Finder](#) to see if it is within the local intake area.

How to enrol

[Apply online](#). If you are an Australian or New Zealand citizen or permanent resident you are eligible to complete the [online enrolment application](#). If you are not eligible or prefer not to enrol online, use the [application to enrol form](#). Please complete the form in English. A [translated application to enrol](#) may help you do this. For temporary visas and international students, the [Temporary Residents Program](#) has information about eligibility and the forms to complete an application.

For more information, visit [primary school enrolments](#).

Out-of-area enrolments

If your child does not live within the local intake area visit [out-of-area enrolment](#). Lindfield East Public School has established an annual placement panel to consider and make recommendations on all non-local applications.

Placement panel

Deputy Principal
Enrolment officer
P&C President

Criteria for Out-of-area enrolment applications

- Siblings already enrolled at the school
- Recent change in the local intake area boundaries
- Compassionate or extenuating circumstances

All placement decisions and minutes will be recorded by the panel. The panel will ensure that the established criteria are applied equitably to all applicants. Parents will be provided an explanation of the decision of the placement panel in writing, should they request it.

Appeals

Where a parent wishes to appeal against the decisions of the placement panel, the appeal should be made in writing to the Principal. Where required, the Principal will provide or arrange assistance, such as an interpreter, to enable the appeal to be set out in writing. The Principal will seek to resolve the matter.